



Town of Reading
16 Lowell Street
Reading, MA 01867

Fax: (781) 942-9037

Website: www.ci.reading.ma.us

Finance Department
Human Resources Division
(781) 942-9033

PUBLIC WORKS DEPARTMENT

Laborer **Forestry, Parks and Cemetery Division**

Duties: Under the direction of the Forestry, Parks and Cemetery Supervisor, or his/her designee, the employee will perform manual labor and operate the necessary tools and equipment in the operation, repair, and maintenance of the cemeteries, parks, and shade trees, and other related tasks of the Forestry, Parks and Cemetery Division as assigned. Includes heavy labor and light machine operations. In addition, other Public Works projects as required.

Qualifications: Applicant must have graduated from a High School or have GED equivalent, have two (2) years of forestry, parks or cemetery related experience, or equivalent combination of education and experience; knowledge and skill in the operation of forestry, parks or cemetery related tools and equipment; be in possession of and maintain a valid Class D Driver's License, and acquire and maintain a Massachusetts Commercial Driver's License Class B with Air Brake and Tanker endorsement within six (6) months of employment.

Wages: Grade 5, Step 1, \$14.76 per hour.

With a CDL: Grade 5, Step 2, \$15.05 per hour.

With a CDL and Hydraulic License: Grade 5, Step 3, \$15.35 per hour.

Current Contract Agreement allows for 2% increases after six months for new hires.

Hours: 40 hours/week, Monday-Friday, 7:00 A.M. - 3:00 P.M. and as per Contract Agreement.

Applicant should be able to meet the requirements of the position as outlined in the attached Position Description for a Laborer in the Department of Public Works; applicant should state education, training and experience which he/she feels has provided him/her with the required knowledge, skills and abilities to perform the duties of this position.

Applications will be accepted in the Human Resources Office, 16 Lowell Street, Reading, MA 01867 until 5:00 p.m. on Monday March 3, 2014.

Carol B. Roberts
Human Resources Administrator

Reading is an Equal Opportunity Employer M/F